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Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Training

DATE: 12 June 1952

FROM : Chief, Language Services Division, O/TR

SUBJECT: Progress Report for Week of 9 June through 13 June 1952

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1. A combined total of [REDACTED] students is presently enrolled in introductory and self-study courses in the Language Training Center. One student has been accepted for self-study in Norwegian. This brings the total number of languages to 12.
2. Four requests for training in outside institutions have been approved, including two for the summer language program at Yale. Sixteen requests have been accepted for training in the Language Training Center, including students for the new elementary classes in French, German and Spanish which begin 16 June 1952.
3. A meeting was held with the Training Liaison Officers to discuss problems arising in connection with the language requirement survey. A report on this meeting is to be circulated in the form of a memorandum which is in preparation.
4. A conference was held with [REDACTED] of the Training Support Staff, and [REDACTED] concerning budget requirements of the Language Services Division.
5. A plan is under consideration to provide additional supervision for students doing self-instruction in the language laboratory. The additional supervision will consist of scheduling conferences with the instructor concerned.

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